



Under the direction of the Parking and Security Assistant Manager, the Parking Lot Cashier is friendly, energetic, has exceptional communication and customer service skills to join our parking team for the duration of Westerner Days Fair and Exposition. The Parking Lot Cashier is responsible for the collection of daily event parking revenue while providing outstanding customer service by processing transactions efficiently and accurately. To be a Westerner Days Parking Lot Cashier, you must be available July 16 – July 22, 2018 and be able to work a minimum of 5 shifts.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Under the direction of the Parking and Security Assistant Manager, the Parking Lot Cashier is responsible for:

- Explain and calculate parking charges, collect fees from customers, and respond to customer complaints
- Control traffic flow while ensuring the safety of guests, vehicles and the parking areas
- Count and package revenues, fill our forms and deliver to supervisor
- Ensure parking passes are valid and suitable for the event
- Monitor surroundings and report all unusual situations

EXPERIENCE & QUALIFICATIONS

- Walk, stand and/or sit for long periods of time; work in various weather condition
- Work irregular hours, including weekday/weekend morning and evening shift
- Perform math skills accurately to receive payment, make proper change and balance cash
- Answer questions regarding parking procedures and lot regulations
- Ability to handle stress and complaints
- Possess a high school diploma or equivalent
- Previous cashier experience is preferred but no necessary

AFFILIATIONS: Westerner Employees Association

Pay Rate \$13.60

APPLY TO: Please email your Cover Letter and Resume to Human Resources with your name and the name of the position you are applying for in the subject line to HR@westernerpark.ca

This job description is not intended to be all inclusive. Personnel may perform other related duties as requested to meet the ongoing needs of the organization.