

The General Service Employee is a key member of the Operations Department and is responsible for providing production setup for events and ensuring a high level of customer service for our guests.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Under the direction of the Events Supervisor, the General Service Employee is responsible for:

General Duties

- Operating powered equipment such as mowers, tractors, snow blowers, chain-saws, electric clippers, pruning saws and power grass trimmers
- Perform general day to day maintenance on grounds such as landscaping, spring cleanup, snow removal, and painting
- Operate various tools, equipment and machinery for required grounds maintenance
- Cleaning of Grounds where required during and after events

Arborist Duties

- Plant and transplant as needed, including the site-backfilling, staking, watering, and mulching
- Prune trees for various reasons, haul and chip brush
- Note plant material for infestation and identify pests and diseases and apply appropriate corrective measures
- Ensure nutrient and water supply and consumption

Landscaper/Gardener Duties

- Care for established lawns by mulching, aerating, weeding, removing thatch, trimming and edging around flower beds, walks, and walls
- Actively participate in the planting and maintenance of annuals, perennials and shrub material
- Provide proper upkeep of planters, memorial benches, Harvest Gardens
- Trim and pick flowers, and clean flower/shrub beds
- Other duties as assigned

Safety responsibilities

- Maintain a clean and safe job site at all times
- Utilize required personal protective equipment at all times
- Understands proper job site security procedures
- Ensures all equipment safety and maintenance procedures are followed
- Ensures all company safety policies and procedures are adhered to
- Participates in safety meetings, training

QUALIFICATION REQUIREMENTS

- Willing to work weekends, and evening shifts when required.

- Basic computer knowledge
- A valid Class 5 Driver's License
- Proven ability to provide exceptional customer service
- Excellent oral and written communication skills
- Able to perform physical activities that require considerable use of arms, legs, moving your whole body, and moving or lifting heavy objects (up to 50 pounds)
- Ability to work shift work
- Ability to work outdoors in inclement weather

AFFILIATIONS Member of Westerner Employee Association

TO APPLY Please email your Cover Letter and Resume, to Human Resources with your name and the name of the position you are applying for in the subject line to HR@westernerpark.ca

This job description is not intended to be all inclusive. Personnel may perform other related duties as requested to meet the ongoing needs of the organization.