



Westerner Park strives to be... Western Canada's Event Centre...Your Home For Celebration. Our mission is to provide exceptional guest experiences through premier facilities and services.

Under the direction of the Parking and Security Assistant Manager, the Parking Cashier is friendly, energetic, has exceptional communication and guest service skills to join our parking team. The Parking Cashier is responsible for the collection of daily event parking revenue while providing outstanding client and guest service by processing transactions efficiently and accurately. You must be available to work everyday of the Fair for (8) hours a day.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Under the direction of the Parking and Security Assistant Manager, the Parking Cashier is responsible for, but not limited to the following duties:

- Greet and acknowledge all patrons coming through gates with a smile and warm welcome.
- Explain and calculate parking charges, collect fees from guests, and respond to guest and client complaints.
- Control traffic flow while ensuring the safety of guests, vehicles and the parking areas.
- Count and package revenues, fill our forms and deliver to the Parking Supervisor.
- Ensure parking passes are valid and suitable for the event.
- Monitor surroundings and report all unusual situations.
- Other duties as required.

EXPERIENCE & QUALIFICATIONS

- Excellent guest and client service skills, previous guest relations experience is preferred
- Walk, stand and/or sit for long periods of time; work in various weather conditions
- Work irregular hours, including weekday/weekend morning and evening shift, event based
- Posses basic math skills to accurately receive payment, make proper change and balance cash
- Answer questions regarding parking procedures and lot regulations
- Possess a high school diploma or equivalent
- Previous cashier experience is an asset

AFFILIATIONS: Member of the Westerner Employee Association

RATE: \$15.00

TO APPLY: Please email Cover Letter and Resume to Human Resources with the your name and the name of the position you are applying for in the subject line to HR@westernerpark.ca

This job description is not intended to be all inclusive and Personnel may perform other related duties as requested to meet the ongoing needs of the organization.

Thank you for your interest with Westerner Park. We look forward to reviewing your application

Important Message: We thank all those who apply. Only those selected for further consideration will be contacted. This position will remain posted until successful applicants are found.